



**Constitution  
and  
Rules  
of the  
Edenvale  
Photographic Club**

Revised June 2017

**SECTION 1:**  
**CONSTITUTION**

INDEX

1.	Name of Club.....	3
2.	Objectives.....	3
3.	Membership.....	3
4.	Committee and Office Bearers.....	3
5.	Resignation and vacancies.....	4
6.	Club and Committee Meetings.....	4
7.	General Meetings.....	4
8.	Change of Constitution.....	4
9.	Voting Powers.....	4
10.	Accounts.....	5
11.	Subscriptions.....	5
12.	Entrance Fee.....	5
13.	Quorums.....	5
14.	Banking.....	5
15.	Indemnity.....	5
16.	Winding up.....	6

**CONSTITUTION**

**1. NAME OF THE CLUB**

The name of the club shall be: "THE EDENVALE PHOTOGRAPHIC CLUB".

**2. OBJECTIVES**

- 2.1 To promote interest in photography;
- 2.2 To arrange photographic events and entertainment; and
- 2.3 To assist and instruct in the art of photography.

**3. MEMBERSHIP**

All members of the general public are eligible for membership subject to acceptance by the Committee in office.

**4. COMMITTEE AND OFFICE BEARERS**

4.1 A Chairman shall be elected at the Annual General Meeting by the members of the Club.

4.2 A minimum of SIX and a maximum of EIGHT other members shall be elected to the committee to fill the following positions:

4.2.1 Secretary

4.2.2 Treasurer

4.2.3 Editor

4.2.4 Competition Secretary

4.2.5 Print Coordinator

4.2.6 Digital Image Coordinator

4.2.7 Vice Chairman

If necessary, one Committee Member may hold more than one position.

4.3 A minimum of THREE Committee Members from the outgoing committee to be re-elected to the new committee for the sake of continuity.

4.4 This Committee, so elected shall hold office for a period of one year.

4.5 Three Committee Members shall constitute a quorum at a Committee Meeting. In the event of a quorum not being present, the meeting shall be postponed for seven days, those Members then presents shall constitute a quorum.

**5. RESIGNATION AND VACANCIES**

Should any of the office bearers resign or vacate their office the Committee may co-opt Club Members to fill the vacant offices.

**6. CLUB AND COMMITTEE MEETINGS**

At least one Club Meeting and one Committee Meeting shall be held every month except during the month of December.

**7. GENERAL MEETINGS**

7.1 An Annual General Meeting shall be held not later than three months after the end of each financial year of the club at such time and such place as the Committee may determine and upon FOURTEEN days written notice to all members.

7.2 Special General Meetings may be called by the committee upon FOURTEEN days written notice to all members. A Special General Meeting may be called by the members subject to a petition, signed by at least 15 members, being served upon the secretary and shall state the reasons for such a meeting.

**8. CHANGE OF CONSTITUTION**

Amendments to the Constitution may only be made at an Annual General Meeting or at a Special General Meeting called for that purpose. A two-thirds majority vote of Members present shall be required. Such amendments may only be made subject to a written proposal being lodged with the secretary TWENTY-ONE days prior to an Annual or Special General Meeting, and the written proposal, duly seconded, being circularised to all members together with the notice of such a meeting.

**9. VOTING POWERS**

Each paid-up Member shall be entitled to one vote at ANNUAL or SPECIAL GENERAL MEETINGS. The Chairman shall in the case of equality of votes, be entitled to a second or casting vote.

**10. ACCOUNTS**

Accounts shall be presented by the Treasurer at each Annual General Meeting. Audited accounts are NOT necessary.

**11. SUBSCRIPTIONS**

Members shall pay subscriptions into Club funds as laid down from time to time by the Committee and such amendments to the amounts levied shall be ratified by the Club Members at an Annual General Meeting or Special General Meeting.

**12. ENTRANCE FEE**

An entrance fee, as determined from time to time by the Committee, shall be paid by every person upon election as a member of the club.

**13. QUORUM**

15 members shall constitute a quorum at an Annual or Special General Meeting. In the event of a quorum not being present, the meeting shall be postponed for seven days, those Members then present shall constitute a quorum.

**14. BANKING**

Monies paid into club funds shall be deposited into an account with a recognized and approved commercial bank or building society. A minimum of two office bearers shall have signing power on the aforementioned account and withdrawals shall be signed by any two of the signatories.

**15. INDEMNITY**

The club does not accept and specifically disclaims all responsibility for any loss, damage or injury which may be suffered by any person or their property, caused by or arising from the acts or omissions, whether negligent or otherwise, of the Members of the Club and/or demands of whatever nature by whomsoever arising therefrom.

**16. WINDING UP**

If, at an Annual or Special General Meeting, it is the opinion of a two thirds majority, that the club should be wound up, all the equipment and all monies remaining after paying all expenses, shall be distributed to local charities and or sister clubs.

**SECTION 2 : RULES**

1.	INTRODUCTION .....	6
1.1	EVENING ENTRY FEE .....	6
2.	NEW MEMBERS .....	6
3.	COMPETITIONS ON CLUB EVENINGS.....	7
3.1	<i>CONDITIONS OF ENTRY</i> .....	7
3.2	<i>PRINTS</i> .....	7

3.3	DIGITAL IMAGES.....	8
3.4	JUDGING .....	10
3.5	WITHDRAWAL OF AN ENTRY.....	11
3.6	RE-SUBMISSION:.....	11
4.4	STAR RATINGS .....	12
4.5	SALONS .....	13
4.6	DUAL MEDIUM WORKERS.....	14
5	COMPETITIONS AND TROPHIES .....	14
5.1	BEST PICTURE OF THE EVENING .....	14
5.2	SET SUBJECT COMPETITION .....	15
<b>5.3</b>	<b>CLUB AWARD COMPETITION.....</b>	<b>16</b>
5.4	COMPETITIONS FOR SALON ENTRANTS .....	16
5.5	ANNUAL COMPETITION .....	16
6.	CLUB AWARDS .....	19
6.1	INFINITY AWARDS.....	19

## **1. INTRODUCTION**

The information contained herein is a guide to the conditions which apply to the activities organized by the Club. This guide is not intended to be a rigid set of regulations. A certain degree of flexibility may be exercised by the Committee in the implementation of these rules. Any queries which may arise should be directed confidentially and in writing to the Committee for clarification. The Club Competition year runs from 1 October to 30 September.

### **1.1 EVENING ENTRY FEE**

An entry fee is levied at each club evening. This is to pay for refreshments, security guard and gifts for the visiting judges. All members are obliged to contribute irrespective of whether or not they have refreshments. This fee may be changed from time to time depending on the event taking place. Visitors do not have to pay the entry fee.

## **2. NEW MEMBERS**

2.1 All new members are placed in the one star section. The exception to this rule is:

- 2.1.1 Subject to the discretion of the Committee, if the member holds an APSSA, or similar Photographic Honour, he/she may be placed in the five-star section.
- 2.1.2 Subject to the discretion of the Committee, if a new member holds an FPSSA, or similar Photographic Honour, he/she may be placed in the five-star honours section.
- 2.1.3 If the member already holds membership of another club or association of a similar nature (ie. photographic organization) and does not qualify for 2.1.1 or 2.1.2 above, he/she will be required to submit a panel of 12 photographs to the Committee who will decide in which star section that member must start.

### **3. COMPETITIONS ON CLUB EVENINGS**

#### **3.1 *CONDITIONS OF ENTRY***

- 3.1.1 Only fully paid up and accepted Members may enter any competition in the club.
- 3.1.2 Entries must be handed in not later than 15 minutes before the meeting starts - late entries cannot be accepted.
- 3.1.3 The original image and all elements therein must have been taken by the photographer, whatever the photographic medium used.
- 3.1.4 All actions in reaching the final presentation must be made by the photographer with the exclusion of film processing, un-manipulated commercial scanning and printing.
- 3.1.5 No images may be downloaded from the internet or copied from any other source whatsoever.
- 3.1.6 Manipulation is not allowed in the Nature and Photojournalism sections.

#### **3.2 *PRINTS***

- 3.2.1 All Prints must be entered into the same section irrespective of whether they are Colour or Monochrome.
- 3.2.2 Prints must be entered into the appropriate category, either nature or pictorial.
- 3.2.3 Sizes: All prints must conform to the following size limits

Prints: minimum = 127x 178mm (5"x 7 ") maximum: = 406x 508mm (16"x 20")

Mounts: maximum = 406x508mm (16 "x (20 ")

3.2.4 Monochrome and Colour Prints can be the product of a commercial or professional photographic or home laboratory and may be produced by hand printing or machine printing chemical methods or by digital methods. The original positive, negative or digital image must be produced in a camera by the photographer.

3.2.5 Three prints may be submitted by each photographer per evening.

3.2.6 Each print must bear the photographer's name on the reverse side of the print with the title, star section, and category entered.

3.2.7 Photographers are encouraged to mount their Prints to enhance the photographs and to facilitate the display of the Prints. Unmounted prints will be accepted for judging.

3.2.8 Prints may be professionally mounted.

### **3.3 DIGITAL IMAGES**

3.3.1 Three digital images may be submitted by each Member per evening.

3.3.2 Digital image files may not be larger than 2000 kb (2MB)

3.3.3 Images must not be larger than 1920 pixels in length or 1080 pixels in height

3.3.3 Digital files must be in JPEG format and in sRGB Colour Space.

3.3.4 All images must be named correctly as follows:

Star\_Category\_Title\_Photographer's Name.jpg

for example:



2\_na\_Lions Playing\_Joe Smith.jpg

3.3.5 The Categories and the abbreviations that must be used for the image names are as follows:

na Nature  
pi Pictorial

(Please note that these two categories are different to the categories listed in 5.5 for the Annual Competition)

3.3.6 A border may be placed around the image provided that the image size does not exceed 1920 pixels in length or 1080 in height, including the border.

3.3.7 No digital manipulation is allowed in the nature section. The following is not considered as digital manipulation:

3.3.7.1 Removal of dust and scratch marks on scanned images or dust or spots from dust particles on the CCD/CMOS sensors of digital cameras. Specific lens/sensor aberrations such as chromatic aberrations and purple fringing may also be corrected or removed.

3.3.7.2 Adjustment of exposure and contrast, including dodging and burning.

3.3.7.3 Adjustment or correction of the colour balance. This can be done by either selecting an appropriate white balance during the conversion of RAW images or by adding or subtracting colours in the photo editing software. The post-capture application of digital colour correction filters like warming or cooling filters, similar to the 81 and 82 series of filters, is allowed.

3.3.7.4 Application of colour saturation. Non selective saturation that is applied to the whole image is permissible.

3.3.7.5 Reduction of digital noise, especially in high ISO images from digital cameras, or film grain in scanned images.

3.3.7.6 Sharpening of the image. All sharpening algorithms and techniques such as edge sharpening, luminescence sharpening and mode sharpening are permissible.

3.3.6.7 Cropping and resizing is permissible.

### 3.4 **JUDGING**

3.4.1 In all sections judges will make awards as they deem fit. A Member shall not approach or question a judge regarding any award given by the judge. Should a member feel aggrieved by an award given by the judge the Member shall submit a complaint, in writing, to the Committee. See also 3.7 below.

3.4.2 Any photographic work may not be entered more than once for grading (except in the case of the re-submission-see 3.7 below), whether an award was obtained or not, unless it has been substantially modified in its presentation.

3.4.3 Judging will be carried out from the floor on the night of the club meeting by one or more selected club or guest judges. In the event that there are three judges, they will assess the entries individually using judging boxes graduated from 1 to 5. The competition secretary or a helper delegated by him will determine the award by a majority. The award will be determined as follows:

1 + 1 + 1 = Bronze

1 + 1 + 2 = Bronze

1 + 2 + 3 = Bronze

2 + 2 + 2 = Bronze

2 + 2 + 3 = Bronze

2 + 3 + 3 = Silver

3 + 3 + 3 = Silver

3 + 3 + 4 = Silver

2 + 3 + 4 = Silver

1 + 3 + 5 = Silver

2 + 3 + 5 = Silver

3 + 4 + 4 = Gold

4 + 4 + 4 = Gold

3 + 4 + 5 = Gold

4 + 4 + 5 = Gold +

5 + 5 + 4 = COM

5 + 5 + 5 = COM

Thereafter the judges will make their comments and criticisms.

**3.5 WITHDRAWAL OF AN ENTRY**

Withdrawal of an entry or Entries is permissible provided that the judging session has not yet commenced. All entries will be judged as presented. Occasions may arise when a judge may wish to change his decision of an award, such a change is permissible only if the change is an upgrading of the award and is made at the time of judging.

**3.6 RE-SUBMISSION:**

Digital images or prints that do not receive Gold awards may be submitted for re-judging at the next club meeting only and will take the place of a new digital image or print. The new award will replace the old award and the points awarded will count in place of the original points. The relevant coordinator must be informed that the print or digital image submitted is a resubmission.

A resubmitted image must be the exact same image that was submitted initially, it must not be changed in any way.

The name of the resubmitted image must not be changed.

**4. PROMOTION**

4.1 The system of promotion will be run in conjunction with the Club Evening Competitions.

4.2 Promotion will be awarded when a prescribed standard has been attained, i.e. a predetermined number of Gold awards and/or Certificates of Merit in each section plus a minimum number of points, as well as the salon requirements as laid down.

4.3 Image awards carry the following points:

Gold: 3 points  
Silver: 2 points  
Bronze 1 point  
COM: 1 bonus point

4.4 Promotion through the various Digital sections will be subject to the approval of the Committee and to the following conditions:

#### **4.5 STAR RATINGS**

##### **4.5.1 One Star Section**

The member will be promoted to the two star section if either of the following two criteria are met:

On gaining 75 points consisting of at least 20 awards which must either be Gold Awards or Certificates of Merit.

Or;

On gaining 45 points consisting of at least 15 awards which must either be Gold Awards or Certificates of Merit and 1 salon acceptance point.

##### **4.5.2 Two Star Section**

The member will be promoted to the three star section if either of the following two criteria are met:

On gaining a further 100 points consisting of at least 30 awards which must be either Gold Awards or Certificates of Merit

Or;

On gaining a further 60 points consisting of at least 20 awards which must either be Gold Awards or Certificates of Merit and 2 salon acceptance points

##### **4.5.3 Three Star Section**

The member will be promoted to the four star section if either of the following two criteria are met:

On gaining a further 120 points consisting of at least 35 awards which must be either Gold Awards or Certificates of Merit, plus 5 salon acceptance points.

Or;

On gaining a further 360 points consisting of at least 105 awards which must either be Gold Awards or Certificates of Merit.

#### **4.5.4 Four-Star Section**

The member will be promoted to the five star section if either of the following two criteria are met:

On gaining a further 140 points consisting of at least 40 awards which must be either Gold Awards or Certificates of Merit, plus 10 salon acceptance points with a minimum of 5 images which have not been credited in the previous section.

Or;

On gaining a further 420 points consisting of at least 120 awards which must either be Gold Awards or Certificates of Merit.

#### **4.5.5 Five Star Section**

The member will be promoted to the five star section if either of the following two criteria are met:

On gaining a further 200 points consisting of at least 50 awards which must be either Gold Awards or Certificates of Merit plus 20 salon acceptance points with a minimum of 10 images which have not been credited in the previous section.

Or;

On gaining a further 600 points consisting of at least 150 awards which must either be Gold Awards or Certificates of Merit.

#### **4.5.6 Five Star Honours**

All workers in this section will be called "Honours Workers". A new Honour will be presented for each additional 100 Gold Awards or Certificates of Merit as follows:

- 100 Gold Awards or Certificates of Merit Bronze Badge
- + 100 Gold Awards or Certificates of Merit - Silver Badge
- + 100 Gold Awards or Certificates of Merit - Gold Badge +
- 100 Gold Awards or Certificates of Merit - Platinum Badge

#### **4.6 SALONS**

The onus is on the member to produce evidence of salon acceptances achieved for promotion.

If a Club Member judges at a salon, he/she will be credited with six points (in line with the PSSA rulings on awarding of judging points for salons).

All salon acceptance acquired 3 years before entering 4 star may be used for promotion to 5 star. Similarly, for promotion to 5 star honours, all salon acceptance acquired 3 years before entering 5 star may be used, excluding those needed and used for promotion to the five star section.

Salon acceptance points are scored according to the PSSA point scoring system as follows:

International Salon:

Acceptance	2 points
COM or HM (or any intermediary award)	3 points
Category Winner	4 points

National Salon:

Acceptance	1 point
COM or HM (or any intermediary award)	2 points
Category Winner	3 points

No print, digital salon acceptance may be used more than 3 times for promotion.

#### **4.7 DUAL MEDIUM WORKERS**

If a Member starts entering work in another medium (e.g. A Slide worker starts entering Prints) that Member shall start in one star section below that which he is in for the original medium.

### **5 COMPETITIONS AND TROPHIES**

#### **5.1 BEST PICTURE OF THE EVENING**

Certificates are awarded to the person whose photograph is selected as the best of the evening by the judge or judges for that evening. An extra point will be awarded which will count for the log only.

5.2 The categories for the best pictures of the evening are:

Best 1 Star pictorial print  
Best 2 Star pictorial print  
Best 3 Star pictorial print  
Best 4 Star pictorial print  
Best Senior pictorial Print

Best 1 Star nature print  
Best 2 Star nature print  
Best 3 Star nature print  
Best 4 Star nature print  
Best Senior nature print

Best 1 Star pictorial digital image  
Best 2 Star pictorial digital image  
Best 3 Star pictorial digital image  
Best 4 Star pictorial digital image  
Best Senior pictorial digital image

Best 1 Star nature digital image  
Best 2 Star nature digital image  
Best 3 Star nature digital image  
Best 4 Star nature digital image  
Best Senior nature digital image

5.2 **SET SUBJECT COMPETITION**

5.2.1 This competition will be held at various times during the club year as arranged by the Committee according to the following rules:

5.2.1.1 A subject will be chosen for each competition, and will be announced by the chairman in advance of the competition.

5.2.1.2 A maximum of 3 Digital Images or prints may be entered in each competition.

5.2.1.3 Only new digital images or prints which have not yet been shown at the club evenings or in any previous club competition may be used. They may not be used for further set subject competitions but may be used subsequently for other club competitions and judging sessions.

5.2.1.4 An award will be made to the photographer whose print or digital image respectively is judged the best in each set subject competition.

5.2.1.5 Digital images which are entered for the set subject competition must be titled as follows:

3\_ss\_(image title)\_(Author's full name).jpg

for example: 3\_ss\_Red Hat\_Joe Bloggs.jpg

### **5.3 CLUB AWARD COMPETITION**

An award will be made to the club member who obtains the highest number of points during a club year.

### **5.4 COMPETITIONS FOR SALON ENTRANTS**

An award will be made to the Member who obtains the most number of points in PSSA approved national and international salons during each club year, as per the PSSA Impala Trophy listings.

### **5.5 ANNUAL COMPETITION**

This competition is held once during the club year. (Usually at the end of the club year September). It will be an open competition in slides, digital and prints respectively, in the categories listed below. A slide, digital image or print shall not be entered in more than one category at the annual competition. Only images which have been presented at a club evening during the course of the current club year are eligible for the Annual Competition.

The categories are:



### 5.5.1 Categories

5.5.1.1 **Nature:** restricted to depict observations from all branches of natural history, except anthropology and archaeology, in such a fashion that a well-informed person will be able to identify the subject material and to certify to its honest presentation

Human elements shall not be present, except on the rare occasion where those human elements enhance the nature story

The presence of scientific bands on wild animals is acceptable.

Photographs of artificially produced hybrid plants or animals, domestic and farm animals, mounted specimens or obviously set arrangements are ineligible as is any form of manipulation that alters the truth of the photographic statement. Manipulation includes but is not limited to adding or removing any element by means other than cropping.

Compositing, multiple exposures, sandwich/montage and double exposures are not permitted except for digital techniques such as HDR, focus stacking and stitching where the end result is a faithful representation of the original scene.

5.5.1.2 **Altered Nature:** As above except that compositing, multiple exposures and double exposures are allowed provided that the image remains realistic.

5.5.1.3 **Scapes:** Any scape whether nature or pictorial may be entered in this category and the subject matter is not limited so may include city, sea, sky or landscapes. Manipulation is allowed but should be such as to enhance the scene and not change it. Manipulations which drastically alter the reality should be entered under pictorial.

5.5.1.4 **Human Portrait:** A likeness, personality and mood of a person, where that person is dominant in the image. Portraiture is not restricted to head and shoulders and may include just a part of the face, a back view or even a full length study.

5.5.1.5 **Animal Portraits:** A likeness, personality and mood of an animal, where that animal is dominant in the image. Portraiture is not restricted to head and shoulders and may include just a part of the face, a back view or even a full length study.

5.5.1.6 **Still Life:** An image depicting mostly inanimate subject matter, includes table top and floral arrangements.

5.5.1.7 **Altered Reality:** A creative, experimental, imaginative and/or a departure from realistic representation. An image created by altering reality in an obvious manner. It can be created digitally or in camera. The intention is the creation of a new image that conveys a feeling or message or tells a story.

5.5.1.8 **Photojournalism:** Newsworthy/story-telling pictures, includes sports. Photojournalism is distinguished from other close branches of photography by the qualities of: Timeliness—the images have meaning in the context of a recently published record of events. Objectivity—the situation implied by the images is a fair and accurate representation of the events they depict in both content and tone. Narrative—the images combine with other news elements to make facts relatable to the viewer or reader on a cultural level. Manipulation is not allowed.

5.5.1.9 **Open:** all photographs not covered by the above sections. Images which should be in any of the other categories must not be entered in this category. Any image entered in this category which should be in any of the other categories will be disqualified.

5.5.1.10 **Beginners:** all persons in the one and two star section at the time of the annual competition. Only persons who are in the one and two star section at the time of the annual competition are eligible to enter the beginner section at the annual competition. Entries to this section can include any subject matter and is not limited to any particular category.

5.5.2 The maximum number of entries will be 3 in each category, ie. each person may enter 21 slides, digital images or prints, (24 each for beginners) at the Annual Competition.

5.6.3 Certificates of Merit may be presented in any or all of the sections or categories listed above at the discretion of the judges. Awards or certificates of merit gained in this competition will not count towards the Log competition as set out in 5.3.

5.6.4 Any image which is entered in the incorrect category will be disqualified.

5.6.5 Except for the beginner's category, all digital images must be titled as follows:

3\_(category abbreviation)\_(Image title)\_(author's full name).jpg

eg. 3\_na\_Lioness Yawning\_Joe Bloggs.jpg

5.6.6 Digital images entered in the Beginners category must be titled as follows:

1\_(bg)\_(image title)\_(author's full name).jpg

eg. 1\_bg\_Boy with ice cream\_Joe Bloggs.jpg

5.6.7 The category abbreviations are as follows:

Nature	na
Altered Nature	tn
Scapes	sc
Human Portrait	po
Animal Portrait	ap
Still Life	sl
Altered Reality	ar
Photojournalism	pj
Open	op
Beginner	bg

6. **CLUB AWARDS**

6.1 INFINITY AWARDS

PSSA Infinity Awards may be presented by the club to those members whose standard of work is deemed to be of good national standard (that is judged by a number of salon acceptances etc.) any member achieving PSSA honours will be eligible for this award. Service to the club is not taken into consideration for this Award. Members reaching five-star will automatically be awarded the Infinity Award. The club will purchase the relevant badge from PSSA for presentation to the successful member.